



FINANCIAL INFORMATION

Draft Organizational Budget & Financial Summary

UNAUDITED DRAFT — NOT BOARD APPROVED. This is a planning model for grant development, board discussion, and funder conversations. It is not an audited financial statement, not a representation of funds already raised, and not a commitment to spend unless funding and board approvals are in place.

12-Month Startup Operating Plan · Planning target: \$500,000

Budget Summary

Category	Draft Amount	Share
Personnel & payroll/benefits	\$306,000	61.2%
Program direct costs	\$94,000	18.8%
Insurance, accounting/legal, technology/admin	\$48,000	9.6%
Fundraising & marketing	\$14,000	2.8%
Evaluation/data management	\$10,000	2.0%
Staff/professional development	\$10,000	2.0%
Contingency/reserve	\$18,000	3.6%
TOTAL	\$500,000	100.0%

Key Planning Assumptions

- Executive Director compensation is modeled at \$120,000 for budgeting purposes and remains subject to independent board approval, reasonableness review, available funding, and applicable nonprofit governance requirements.
- Program staffing includes a full-time program management function, a flexible facilitator/instructor pool, and part-time administrative/outreach support.
- Direct program costs include facility/classroom use, technology/equipment, curriculum supplies, participant support, screening/credential costs, and outreach/events.
- Professional services include accounting, legal/compliance support, and insurance appropriate to nonprofit operations.
- Restricted grant funds must be separately tracked in accounting and used according to donor/grant restrictions.

Approval and Publication Rule

Before this budget is presented as an approved organizational budget, the Board will review and formally approve the final version. Until then, it remains labeled Draft, Planning, and Unaudited.